**Writing Application Letters**

**Writing** the Middle Part

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| --- | --- | --- | --- |
| Student: |  | Date: |  |

**Write your middle part.**

Read about middle strategies. Then use them to write the middle part of your letter.

In the middle part of your letter, give information about yourself and explain why you are a good match for the group or organization.

* **Give details that the reader will want to know about you, such as your age and your interests.**
* **Give reasons that show you are a good match for the opportunity.**

**Middle Paragraphs**